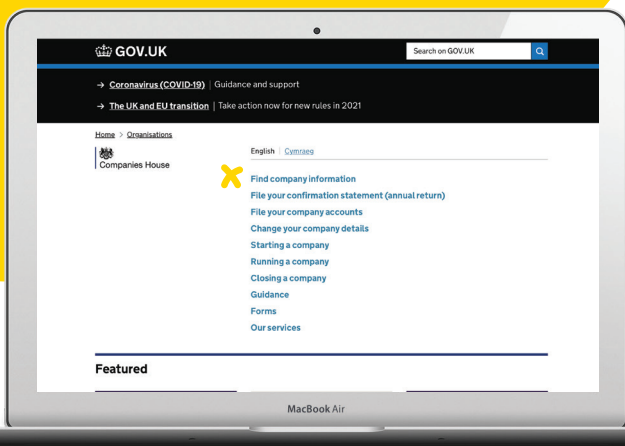


# How to...

## check you have the right names on a buy to let application



For specialist buy to let applications, we will conduct a Companies House search to check the company structure matches your application, and meets our criteria.



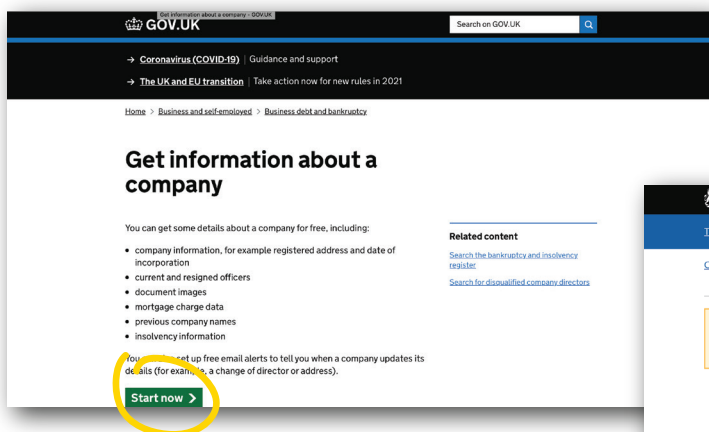
**X** Click on Find company information.

To help us progress your case quickly, it's important that you check all the names on the application match those on the government's Companies House site. This will help to prevent any delays or questions from underwriters if the names don't match up.

Individuals to be named on the application:

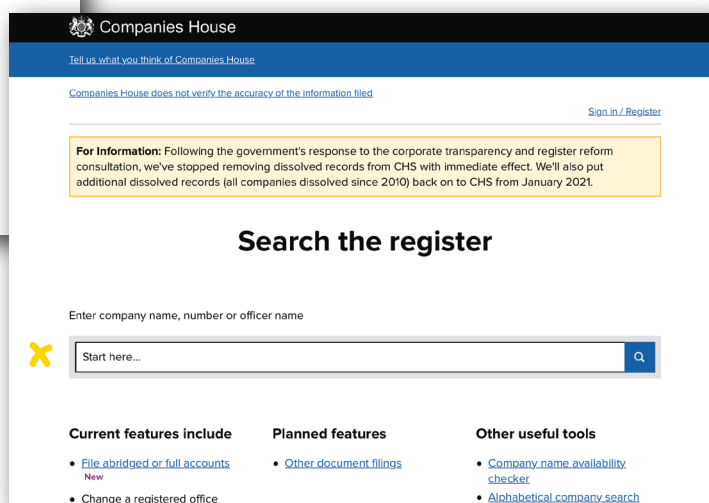
- all directors (regardless of shareholding percentage)
- shareholders who own 25% or more
- individuals who hold controlling shares

You can use the **Companies House website** to search for company information – this is free to use as all information on limited companies must be freely and publicly available.



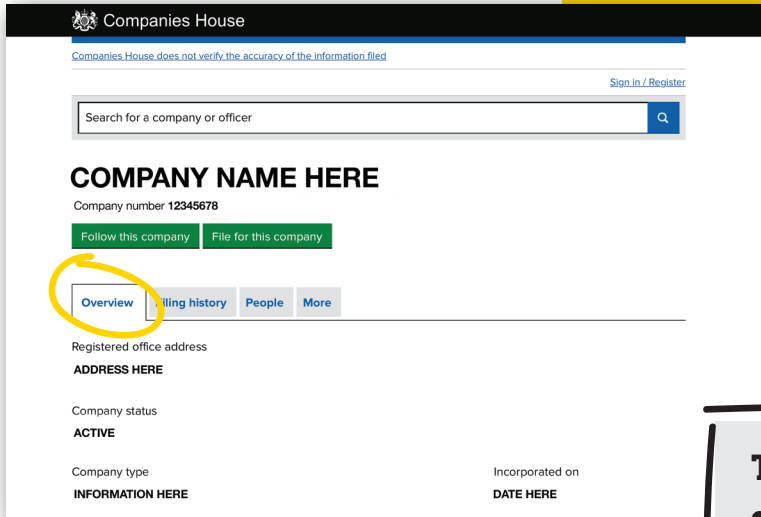
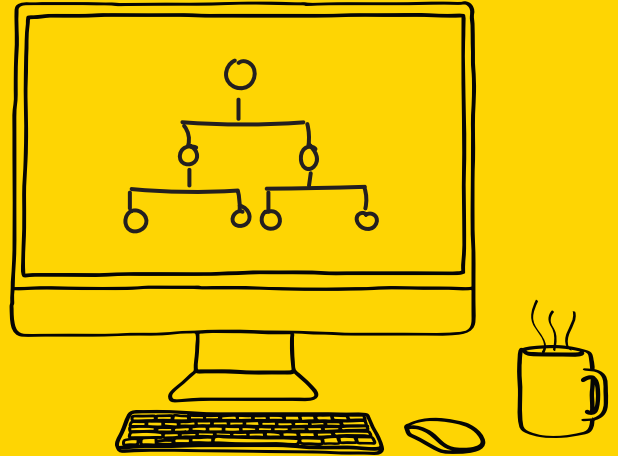
Then click on the **Start now** button

**X** Here you can enter either the company name, company number (if you know it) or the name of the individual (this is referred to as the officer name).



## Overview tab

Shows company information including the nature of the business (SIC code). The SIC code describes what the company does. There may be certain SIC codes which we won't consider lending to.



### Things to check:

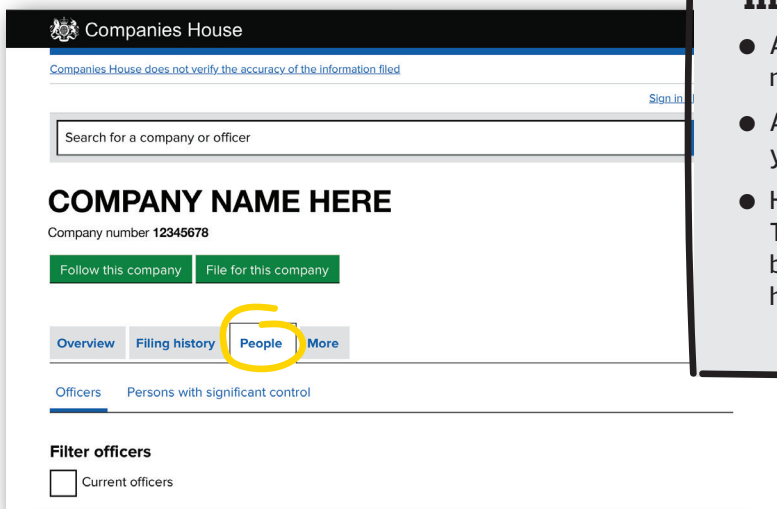
- The company is active under Company Status



## People tab

**Officers** – This lists all directors – showing those currently active (green), and also previous ones and when they resigned.

**Persons with significant control** – this shows anyone who owns more than 25% of the company and has voting rights.



### Things to check:

- All active officers match those named on your application
- All those with significant control are named on your application
- Have any officers recently resigned? This could be a red flag if they've recently been removed, for example, they may have bad credit



# Aldermore

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